

**Rochelle Park Board of Education**

Executive Session 6:30 PM

Regular Meeting 7:30 PM

March 26, 2024

**I. CALL TO ORDER**

**Mr. Trawinski**

**II. ROLL CALL**

**Mrs. Kobylarz**

Board Member	Present	Absent
Mr. Scott Kral, Vice President		
Ms. Christina Holz		
Mr. Joseph Marolda		
Mr. Jorge Martinez Jr.		
Ms. Elaine Rainone		
Mr. Charles Schaadt		
Mr. Matt Trawinski, President		

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Dr. James Riley, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mrs. Rebecca Garcia, Director of Special Services
- Dr. Courtney Carmichael, Principal of Midland School
- Mrs. Ellen Kobylarz, Board Recording Secretary

**III. MEETING NOTICE STATEMENT**

**Mr. Trawinski**

In accordance with Chapter 231, Public Law 1975 of the Open Public Meetings Act, adequate notice of this meeting has been provided as specified in the Act. Notices announcing the date, time and place for this Regular Meeting were sent at least 48 hours prior to the time of this meeting to all concerned individuals, associations and sent to the, The Record, and The Our Town, posted on the district website.

**IV. EXECUTIVE SESSION**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters pursuant to NJSA 10:4-12 which include contracts, personnel, legal, policy, safety, and confidential student matters.

**V. CALL TO ORDER and FLAG SALUTE**

**Mr. Trawinski**

**VI. REPORTS**

- A. Superintendent: HIB
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Principal:
- E. Director of Special Services
- F. Board Committees, as needed:  
(Curriculum, Finance, Facilities, Personnel, Policy)
- G. Board Liaison:  
(NJSBA/BCASA, Joint Boards, Municipality)

**VII. PUBLIC COMMENT (Agenda Items Only)**

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should come to the podium, sign in, and give their name and address when recognized to speak.

**VIII. ITEMS FOR BOARD ACTION - Resolutions**

**ROUTINE MATTERS:**

R1. Approval of Minutes

Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Superintendent, approves the minutes of the following meeting(s):

- February 27, 2024 Regular Meeting & Executive Sessions I II
- March 12, 2024 Regular Meeting and Executive Sessions I & II
- March 18, 2024 Special Meeting and Executive Session I

R2. Attendance

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the attendance report for the month of February 2024 as listed:

Enrollment

Midland School 474  
Hackensack H.S. 139  
Academies/Technical Schools 53  
Totals 666

Pupil Attendance

Possible Days 8400  
Days Present 8029.5  
Days Absent 370.5  
% Present 95.5%  
% Absent 4.5%

Teacher Attendance

Possible Days 1062  
Days Present 1011  
Days Absent 51  
% Present 95.1%  
% Absent 4.9%

R3. Emergency & Crisis Situations

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of February 2024 for the Rochelle Park School District.

Security Drill: February 12, 2024

Fire/Evacuation/BombThreat Drill: February 28, 2024

R4. Harassment Intimidation and Bullying

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following HIB Report for February 2024 on behalf of the Rochelle Park School District.

Month	Reported Cases	# of Cases Opened	# of Cases Closed	# of Incidents Determined to be HIB	School Suspensions
November	3	2	2	0	2
December	0	0	0	0	0
January	1	1	1	0	0
February	2	2	2	2	0

R1 – R4 Motion: Second:  
 Roll Call

**ADMINISTRATION**

A1. Affiliation Agreement

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the continuance of an Affiliation Agreement with the School of Social Work, Rutgers, The State University of New Jersey as an approved setting for field instruction for school social worker field placements.

A2. Boosterthon

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the school district’s participation in a Boosterthon. This program is a character education-based fundraiser. The event is sponsored by the Midland School PTO on April 17, 2024 through June 20, 2024.

A3. Interlocal Services Agreement (SRO)

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves an Interlocal Services Agreement with the Township of Rochelle Park to provide a School Resource Officer (SRO) to Midland School #1 for the 2024-2025 school year.

A4. Athletic Competition

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the 2024 Baseball and Softball Schedules as presented.

A5. 2024-2025 School Calendar - Amended

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a change to the 2024-2025 school year calendar, previously approved on February 27, 2024. This change reflects an adjustment to include a closing on October 3, 2024 in observance of Rosh Hashanah, and the addition of a school day (½) session to June 25, 2025.

A1–A-5  
 Motion: Second:  
 Roll Call

**CURRICULUM AND INSTRUCTION**

**C1. Professional Development**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the participation of the person named at the following workshop/conference during the 2023-2024 school year.

	Name	Workshop/Conference	Date	Location	Cost	Account
a.	Laurel Barriento	BELS Vendor Workshop	3/15/2024	Bergen Community College	.00	N/A
b.	Courtney Carmichael	Teaching W/Test Sets	4/24/2024	Hackensack	.00	N/A
c.	Vanessa Aiello	Mindfulness Based Tools to Improve Self Regulation	3/13/2024	River Edge	.00	N/A
d.	Rex Leka	PEOSH/NJDEP Air Quality Training	3/15/2024	Washington	.00	N/A
e.	Rex Leka	Efficiency Unleashed: strategies for Maximizing Supply & Labor Savings for Facilities	4/26/2024	Kenilworth	.00	N/A
f.	Meaghan Mallon	NGSS Modeling & NJSLA	3/22/2024	Bloomfield	\$175.00	20-270-200-500-000
g.	Thomas Hornes	NGSS Modeling & NJSLA	3/22/2024	Bloomfield	\$175.00	20-270-200-500-000
h.	Sue DeNobile	NJASA Spring Leadership Conference	5/15/24-5/17/24	Atlantic City	0.00 Registration is included with NJASA membership. \$250 Hotel	11-000-230-585-000
j.	James Riley	NJASBO Conference	6/4/24-6/7/24	Atlantic City	\$500 Registration \$238 Hotel	11-000-251-580-000

\*Additional expenses based on OMB guide and NJDOE Travel waiver where applicable

**C2. Program- “Parenting In The Digital Age” Presentation**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves funding to support a presentation to parents in collaboration with the RPEA and Midland PTO,

for nationally known therapist, Thomas Kersting, author of Raising Healthy Teenagers and Disconnected: How To Reconnect Our Digitally Distracted Kids as follows:

Name of Workshop	Date	Cost	Location	Account #
Thomas J. Kersting, LPC Disconnected Mental Health Presentation	5/1/2024	\$500.00	Midland School	20-280-100-300-000

C3. Summer Transition Program and Extended School Year: Alternate Program Dates

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education authorizes alternate program dates for the Summer Transition Program (STP) and Extended School Year (ESY), previously approved on the February 27, 2024 BOE agenda for July 1, 2024 through July 25, 2024. If necessary, due to anticipated construction, the STP and ESY program may run on alternate dates of July 8, 2024 through July 31, 2024, with days and times as originally planned. The Board of Education grants authorization to the Superintendent to adjust the schedule as needed for safety and security purposes.

C1 – C3

Motion:, Second:

Roll Call

**FINANCE**

F1. Secretary & Treasurer’s Report - February 2024

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary and Treasurer of School Monies for the period ending February 29, 2024.

F2. Payment of Bills - March 26, 2024

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the payment of bills and mandatory payments through March 26, 2024 in the total amount of \$787,787.52.

Fund		Amount
General	10, 11	\$749,302.95
Grants	20	\$9,509.20
Foodservice	60	\$28,026.80
Aftercare	61	\$948.57
TOTAL		\$787,787.52

F3. Monthly Budgetary Line-Item Status Certification

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9c) 3, as of March 26, 2024 that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F4. Transfers

RESOLVED: Upon the recommendation of the Superintendent, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8.1, the Board of Education approves the line item transfers for March, 2024.

F5. Payroll Authorization

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the payroll for February, 2024 as follows:

February 2024 Payroll	
Fund 11	\$632,846.56
Fund 20	\$ 5,275.16
Fund 61	\$ 6,462.98
Total	\$644,584.70

F6. South Bergen Jointure Commission

BE IT RESOLVED: that the Rochelle Park Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2024-2025 school year. These services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED: that the Rochelle Park Board of Education agrees to abide by the transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

F7. Contract- Busing Maywood

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the proposal with the Maywood Board of Education to provide transportation for the Softball and Baseball teams at a cost of \$40 per hour and a \$50 fuel surcharge per trip.

F8. Fundraising: Special Olympics

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a fundraiser for the Special Olympics team to sell buttons. The sale will take place from March 26, 2024-May 30, 2024 inside the school building. The price of the buttons will be \$2.00 each. Proceeds will offset future expenses associated with hosting events. No door to door sales are allowed.

F9. Fundraising: Music Department

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves a T-Shirt fundraiser for the Midland School Music Department . Sales are made online through Payschools, March 27, 2024-April 17, 2024. The price of the T-Shirts will be \$9.00 each. Proceeds will offset future expenses associated with hosting events. No door to door sales are allowed.

F10. Fundraising: Special Services

RESOLVED: Upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves a Family Dinner Fundraiser with the Special Services Department Self-Contained program on April 17, 2024. Proceeds will benefit the Rochelle Park Special Services Self Contained program.

F11. Special Education Evaluations

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the following Special Education evaluations:

	<b>CST#</b>	<b>Type of Evaluation</b>	<b>Vendor</b>	<b>Cost</b>	<b>Account</b>
1.	2403	Physical Therapy Evaluation	Dr. Colette Robinson	\$325.00	11-000-216-320-000
2.	2411	Physical Therapy Evaluation	Dr. Colette Robinson	\$325.00	11-000-216-320-000
3.	2411	Neurological Evaluation	Dr. Badul Ladak	\$750.00	11-000-219-320-000
4.	2413	School Clearance Assessment	Care Plus	\$350.00	11-000-218-320-000

F12. Out of District Tuition: Bergen County Special Services

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the tuition adjustment to BCSS for 2022-2023 school year in the amount of \$8,110.00.

Acct: 11-000-100-565-000

F13. Contract: Delta-T

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves Delta-T agency to provide paraprofessional services as the 1:1 paraprofessional for CST#2113 at a rate of \$28.00 per hour not to exceed 29 hours a week for the 2023-2024 school year.

Acct: 11-000-217-320-000

F14. Contract: Hackensack Board of Education

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the receiving district tuition contract with Hackensack Board of Education for CST #2412 beginning April 8, 2024 to June 19, 2024 for a total amount of \$21,926.00 prorated for the 2023-2024 school year.

F15. Request for Use of School Facilities

RESOLVED: Upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to cancel activities when school is closed as well as scheduled school activities and construction at any time as needed.

Group/Organization	Use/Purpose	Location	Dates	Rental Fee
Maywood Recreation	Baseball practice	Baseball field	Monday, March 25; Friday, March 29, 2024 - 6-7:30pm	
Junior Explorers	Summer Camp	Classrooms (8), Cafeteria, Fields, playground	M-F July 8, through Aug 16, 2024; 7am-5:30pm	\$10,000
Rochelle Park Recreation	Practices/Games	Baseball 60/90	March 27, 6-8pm April 1- Aug31 M,W,F, 6-8pm March 31-Aug 31 Saturdays, 10am-4pm	

F1 – F15  
Motion: Second:  
Roll Call

## PERSONNEL

### P1. ExtraCurricular

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following individuals listed for extra curricular positions during the 2023-2024 school year.

	Name	Role	Salary	Account #
a	Jayden Cornett	Asst Baseball Coach	\$1,193.00	11-402-100-100-000

### P2. Appointments-Non-Certificated/Certificated

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following non-certificated/Certificated staff.

	Name	Role	Salary	Start	Replaces	Acct. #
a	Erika Murray	Temp Substitute	\$120.00 per day	3/18/24-3/28/24 4/8/24-4/15/24	Employee# #40237	11-110-100-101-002
b	Kaitlyn Boylan	Temp Substitute	\$120.00 per day	4/16/24-6/19/24	Employee# #40237	11-110-100-101-002
c	Jayden Cornett	Paraprofessional	\$23.00/hr not to	3/25/2024	Employee# 10104	11-000-217-106-000

			exceed 29.5 hrs/week			
d	Donna Hrabovsky*	Cafeteria/Playground Aide	\$15.00	on or about 4/8/2024	Employee# 10112	11-000-262-107-000
e	Vaughn McEachin	Morning Duty	\$23.00/hr not to exceed 29.5 hrs/week	current paraprofessional, addition of 30 minutes per week effective 3/13/2024	N/A	11-000-217-106-000
f	Maria Miaoulis	Morning Duty	\$23.00/hr not to exceed 29.5 hrs/week	current paraprofessional, addition of 30 minutes per week effective 3/13/2024	N/A	11-000-213-106-000
	Anairda Bitri*	F/T Custodian	Step 1 \$46,454.00 Pro-rated	3/25/2024	Employee# 40354	20-487-200-100-000

\* Conditional pending criminal history background authorization and physical clearance.

P3. Resignations:

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following resignations effective for the dates listed below.

	Name	Role	Effective Date
a.	Christian Centrella	Technology Assistant	4/11/2024

P1-P-3  
Motion Second  
Roll call

**POLICY AND REGULATION**

P&R 1. Approval of Adoption of Policies/Regulations First Reading

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a First reading of the following Policies/Regulations.

	Policy/Regulation #	Policy/Regulation Title
a.	P-1140	Educational Equity Policies/Affirmative Action (M)
b.	P-1523	Comprehensive Equity Plan (M)
c.	P-1530	Equal Employment Opportunities (M)
d.	P-1550	Equal Employment/Anti Discrimination Practices (M)

e.	P-2260	Equity in School and Classroom Practices (M)
f.	P-2411	Guidance Counseling (M)
g.	P-2423	Bilingual Education (M)
h.	P-2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (m)
i.	P-3211	Code of Ethics
k.	P-5570	Sportsmanship
l.	P-5750	Equitable Educational Opportunities (M)
m.	P-5841	Secret Societies
n.	P-5842	Equal Access of Student Organizations
o.	P-7610	Vandalism
p.	R-1530	Equal Employment Opportunity Complaint Procedure (M)
q.	R-2200	Curriculum Content (M)
r.	R 2260	Equity School and Classroom Practices Complaint Procedure (M)
s	R-2423	Bilingual Education (M)
t	R. 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
u	R-7610	Vandalism

**P&R 2. Abolish Policy**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education abolishes the following policy.

a	P-5755	Equity in Educational Programs and Services
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P&R 1-2

Motion:, Second:

Roll Call

**IX. Public Comment (Agenda and non-agenda items)**

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should come to the podium, sign in, and give their name and address when recognized to speak.

**X. Announcements**

The next regular Board of Education meeting will be held on April 23, 2024 in the School Gymnasium at 7:30 PM. The Executive Session will be held at 6:30 PM.

**XI. Executive Session**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters pursuant to NJSA 10:4-12 which include contracts, personnel, legal, policy, HIB, safety, and confidential student matters.

Action \_\_\_ may \_\_\_ may not be taken.

**XII. Adjournment -**

*This document is subject to additions, withdrawals, and modifications without notice.*